



## Commissary Keeper

Responsible for the daily upkeep of the zoo kitchen and preparation of animal diets.

### MINIMUM QUALIFICATIONS

- High School diploma or GED
- Must possess a valid Louisiana driver's license
- Clear criminal background check
- Pass drug test with no illegal substance use

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Washes dishes by hand, runs them through a sanitizer, dries and places dishes in proper storage space.
- Daily cleaning of preparation tables, refrigerators, food storage shelves and food bins.
- Daily sweeping and mopping of floors in kitchen and food storage room.
- Rotating produce boxes and placing newly arrived boxes in proper storage space.
- Maintain dry goods stock by cleaning and refilling storage bins as needed.
- Maintain meat cooler stock by cleaning meat trays, rotating stock and refilling trays on daily basis. Follows appropriate thawing guidelines for fish, meat, and whole prey items.
- Preparation of animal diets. Measures, cuts, weighs and counts items to obtain correct amounts of all individual diet items and supplements based on animal needs according to diet sheets prescribed by the animal management team. Required to handle raw meat, whole carcasses, fish and live insects.
- Care for feeder invertebrate colonies including meal worms, super worms, and crickets

**OTHER DUTIES:** Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for their job. Duties, responsibilities, and activities may change at any time with or without notice.

**PHYSICAL DEMANDS:** While performing the duties of this job, the employee regularly uses utensils and tools including knives, scissors, scales, hot plate and food processors. The employee regularly lifts bags of dry goods or meat up to 50 pounds.

**WORK ENVIRONMENT:** Work environments will include climate-controlled office spaces, public areas where the noise level may be loud, and outdoors where work may need to be done in inclement weather conditions, including extremes of temperature and precipitation. The employee is regularly exposed to various disinfecting agents and common allergens such as latex, nuts, and seafood.

**POSITION TYPE/ EXPECTED HOURS OF WORK:** This is a full-time, entry-level position. The candidate must be able to work on weekdays, weekends, and holidays as job duties demand.

Alexandria Zoo is a small AZA facility that utilizes strong independent individuals to work in a family type setting. We have a diverse small collection of about 500 animals.

**Work Hours:** Up to 40 hours per week, including holidays, and weekends

**Salary:** \$12.50/hr

**Benefits:** Covered by workman's compensation.

**TO APPLY:** Applications are accepted online at [www.thealexandriazoo.com/Jobs.html](http://www.thealexandriazoo.com/Jobs.html)  
Must include copies of driver's license and diploma (or GED) with application.